

Syriac Catholic Church/ Office - Sydney

Expression of Interest - Application Form



Project Name:

HOLY FAMILY CHURCH / KEMPS CREEK

135 Herbert Street, Kemps Creek, NSW 2178

Information to Applicant

- The Syriac Catholic / Sydney - Office for the catholic Diocese of Sydney (CAS)
Call for this EOI for the Architect companies to act as principal consultant for issuing Construction certificate with all needed details to comply with all DA conditions of development, with full set of Architect details for interior and exterior design, coordination with other consultants to issue final for construction drawings with full building and services specifications.

The project is internal & External Alterations of an Existing farm Building for proposed change of use into place of public worship including carparking Associated landscaping onsite. Construction of A two bedrooms secondary dwelling to the rear of an existing dwelling house onsite

- Completion of this form does not guarantee inclusion on the Tender Panel
- Failure to complete and submit this form will result in any documentation submitted as an EOI being rejected immediately
- Submission of company brochures alongside this form is acceptable.

Method of Submission

Applications should be in **electronic format only** and contain a maximum of two files as attachments:

Subject: **Expression of Interest – (Project name) – (Company Name)**

Email to: info@syriac-catholic-church.org.au

Attachment 1: **Expression of Interest Application Form**

required *This form, completed*

Attachment 2: **Supplementary company brochures**

optional *Please limit submissions to a single .pdf file of no greater than 5mb*

All applications will be treated as strictly “Commercial in Confidence”.

Closing date for Submission

10th July 2023

Details:

- 1. Business Name
- 2. Business Type
- 3. Provide an ACN or ABN and, if registered for GST, ACN/ARN ABN
- 4. Postal address for correspondences
- 5. Office address (if different from above)

Contact Details:

- | | | |
|--------------------|------------------|----------------------|
| Contact person | Contact Person | Contact Person |
| Senior management | Tender enquiries | Invoicing & payments |
| 6. Name | Name | Name |
| 7. Mobile | Mobile | Mobile |
| 8. Email | Email | Email |
| 9. Company Website | | |

Experience:

- 10. Years of operation:
- 11. Provide details of current or recent (past 5 yrs.) projects on **Attachment A**
Experience within the Catholic Church will attract higher scores during assessment.
- 12. Does your organisation have experience in the following:
 - A- Catholic Church Details design
 - B- Consultant coordination
 - C- Coordination with authority services
 - D- Environmentally sustainable designPlease briefly describe an example:

Company Structure:

- 13. Provide an Organisation Chart or complete the table below with details of project delivery team.

Name	Title	Qualifications	Experience

Current Contracts:

14. Provide details of current contracts underway on **Attachment B**

Accreditation:

15. Does your organisation have Business Management system in place?
16. Does your organisation have Accreditation? ISO or JAS-ANZ
17. If your management system accredited, please provide accreditation certificate.
18. If your system is not accredited by a third party, provide supporting documentation which illustrates.

Infringements:

19. Have any adverse judgements (excluding minor fines or notices) been made against your business for any breaches of statutory requirements under the following areas?

Fair trading / trade practices (Yes) - (No)

If yes provide details.

Industrial relations (Yes) - (No)

If yes provide details.

Insurances:

Provide current certificates as attachments if yes provide details.

20. (a) Does your business carry **Public Liability** insurance? (Yes) - (No)

If yes provide details.

21. (b) Does your business carry **Contract work** insurance? (Yes) - (No)

If yes provide details.

22. (c) Does your business carry **professional Indemnity** insurance? (Yes) - (No)

If yes provide details.

23. (d) Does your business carry **workers compensation** insurance? (Yes) - (No)

If yes provide details.

Financial:

Will you be able to provide, within 5 business days of request, the following statement?

24. A financial statement (audited accounts) for the last two years

25. Provide details of current contracts and load of work in your organisation

Declaration

26. The information provided above and in any attachments is, to the best of my knowledge, accurate and true.